

# Goss Croft Hall

## Terms & conditions of Hire -Licensing of Events 2015

### Events License

The Hall Trustees have been granted a Premises Licence to allow regulated events to take place, and for the sale or supply of Alcohol, subject to the event operating within the times of cover and any other related conditions

#### What is a Regulated Event?

Regulated entertainment is broadly defined as any entertainment that takes place on the premises in the presence of an audience (whether members of the public or a club), or otherwise for profit, such as:-

1. Performance of a play; showing a film; an indoor sporting event; boxing or wrestling; performance of live music; playing of recorded music; performance of dance; and Entertainment of a similar description.
2. Any event where there is to be the sale or provision of Alcohol

**Note:-** 'sale or provision' means where there is a charge, direct or indirect in some way in the cost to any persons at the event. Only private functions where alcohol is genuinely provided without cost to those attending by the event organiser is exempt

**It is the Hirer's responsibility to establish whether their planned event falls under these requirements and to notify the Booking Secretary at the time of confirming the booking.**

Information can be found on [www.wiltshire.gov.uk/temporareventnotices](http://www.wiltshire.gov.uk/temporareventnotices)

#### Management of the Sale of Alcohol – Options (*Statutory requirement*)

3. The Hirer is offered the following options to manage Alcohol sales (subject to agreement)
  - a. Hirer may appoint someone of their choosing to act as Designated Responsible Person (DRP) to control the sale of Alcohol. He/she does not have to be formally qualified. The nominated person will be referred to the Hall's nominated Designated Premises Supervisor (DPS) who has the responsibility to approve the appointment and ensure the DRP understands their responsibilities.
  - b. The Hirer may appoint someone with a valid Personal License to sell alcohol (commonly but not necessarily an existing Publican or an employee under their control). The hirer must give details of any such appointment to the booking secretary.
  - c. For Hirers using the hall and not wishing to manage their own sales the Booking Clerk will put the Hirer in touch with the DPS who can make arrangements for a license and run the bar on the Hirer's behalf.

**NOTE 1:-** The Trustees or their DPS may require that the hirer obtain their own Temporary Events Licence (Known as 'TENS') from Wilts County Licensing Authority.

**NOTE 2:-** No sales are allowed without the written permission of the Goss Croft Hall DPS

**NOTE 3:-** Our Premises Licence provides for the sale or provision of Alcohol for consumption on the premises only

**NOTE 4:-** Private & Business Events operating under the Goss Croft Hall's Premises Licence are subject to a £30 surcharge. This does not apply if the event is controlled by a TENS License.

***I confirm I have read and understood these conditions***

***Signed (hirer)..... Date .....***