

# Goss Croft Hall

**Booking Secretary Melanie Powell**  
**Pillar Box Cottage, Lower Seagry, Wiltshire SN15 5EP**  
**tel 07779 717663 e-mail [enquiries@gosscroftHall.co.uk](mailto:enquiries@gosscroftHall.co.uk)**

## Booking Application Form

Name of Hirer / Responsible Person .....(must be over 18)

Group or Company name (if appropriate) .....

Address of Hirer .....  
.....

Post Code ..... Tel No .....

Email .....

Purpose of Hire .....

**Note:-** Any event where alcohol is to be sold by any means and where an 18th birthday is to be celebrated is not accepted; also that any such event that includes 19th to 20th Birthday celebrations will require the written authority of the Trustees

Facility Required:-            Main Hall        Jubilee Room        Both   

Date(s) Required..... Time from .....to.....(Min 2 Hrs)  
(Include set up & clearing / cleaning up time)

Does the event require a Event and or Alcohol License            Yes     No   
(See separate Terms & Conditions) \*

Use of Audio Visual / PA equipment required            Yes     No   
(See separate Terms & Conditions) \*

Hire of Table Cloths required – (Please deal direct with Caretaker Mike Leary)

Hire Charge £..... (Include with this form)  
(See Hire Rates) \*

Security Bond £ ...100.00..... (Must be received at least 14 days before hire date; failure to do so will be taken as cancelling the booking)  
.....

I confirm I have read and accept all the Terms & conditions for the relevant hire and use of Goss Croft Hall

Signed .....(Hirer)            Date .....

Confirmed .....(Booking Secretary)            Date .....

Notes:- Cheques to be made payable to :- Goss Croft Community Hall

All hiring agreements are subject to acceptance and confirmation by the return of a copy of this form signed by the Booking Secretary.

**\* Contact the Booking Secretary if in doubt \***